

Exhibition Power Order Form



The Edinburgh International Conference Centre can arrange power for **Space Only Stands**. Please find below details of services which can be provided and an order form for your requirements. Please complete the order form and forward it, with **pre-payment**, to the **Event Planning Team, EICC Ltd, The Exchange, Morrison Street, EDINBURGH EH3 8EE**. Or by email: events@eicc.co.uk

Forms must be received 21 days before Conference commences. Late orders will incur a 30% surcharge.

Please complete in type or block capitals (we cannot be held responsible for mistakes resulting from illegible handwriting).

Name of Conference Company			
Address			
Telephone No		Postcode	
Email Address			
Contact Name			
Authorised Signatory			

Please supply the following power:

No. required	Item description	Unit Price (£)	Total Value (£)
SINGLE PHASE			
	13 amp supply	170.00	
	13 amp supply cabled – Strathblane/Lomond/Cromdale	225.00	
	32 amp supply	865.00	
	63 amp supply	1645.00	

No. required	Item description	Unit Price (£)	Total Value (£)
THREE PHASE			
	32 amp supply	1570.00	
	63 amp supply	3140.00	
	125 amp supply	5800.00	
		Sub Total	
		Plus 20 % VAT	
		Grand Total	

*Do you require a 24 hour guaranteed power supply?

YES ☐

NO ☐

If a 24 hour supply is required, an additional 20% will be applicable.

**Please return the completed form to the Event Planning Team on events@eicc.co.uk
If you have any questions, please contact us on 0131 300 3000 or via the above email address.**

Payment may be made by bank transfer to:

Bank Name:	Bank of Scotland
Bank Address:	Princes Exchange, 3 Earl Grey Street, EDINBURGH, EH3 3BN
Sort Code:	80-11-30
Account No:	00814171
Account Name:	Edinburgh International Conference Centre
IBAN:	IBAN GB42 BOFS 8011 3000 8141 71
SWIFT BIC:	BOFSGB21001

Alternatively, payment can also be made by Visa, Mastercard, Delta, Visa Electron, Switch, Solo and JCB. Please call the above number and ask to speak to the Finance Team in order to make a card payment. Please note we do not accept American Express.